

## IMPORTANT INSTRUCTIONS TO BE ADHERED TO BY CANDIDATES

1. You will be subjected to pre-enrolment medical examination prior to your enrolment in IAF.
2. If you are called as 'STAND BY' candidate, then your enrolment will be subject to shortfall in the Main Candidates in respective Group/Trade, availability of vacancy and your medical fitness in pre-enrolment medical examination.
3. You must bring with you the following:-
  - (a) Original Passing Certificate of matriculation or equivalent as well as Intermediate or equivalent and Original Mark Sheet of Intermediate or equivalent along with three unattested photocopies of each. Original Degree certificate and marks sheet of Graduation / Post-Graduation / B.Ed {**applicable for Group 'X' (Non-Tech) Education Instructor only**} with three unattested photocopies of each.
  - (b) Originals of 'Son of Air Force Personnel' (SOAFP) and NCC certificates alongwith three unattested photocopies of each, if applicable.
  - (c) Character Certificate signed by a Gazetted Officer/ Panchayat Officer/Principal of School (if studied during last 01 year)/Principal of College (if studying/studied during last 01 year). **THIS CERTIFICATE MUST BE SIGNED NOT EARLIER THAN SIX MONTHS AND MUST HAVE THE OFFICE SEAL OF THE ISSUING OFFICER.**
  - (d) Seventeen unattested copies of your recent colour passport size front facing photographs (not more than three months old), taken without cap in open collar shirt (of which six are for Training Institute). **Only Sikh Candidates, whose religion prohibits the cutting of the hair or shaving the face of its member, will be permitted to grow hair and / or retain beard and moustache. Accordingly, those Sikh candidates willing to retain the same as per laid down specification are to get their photographs with beard and moustache. Such candidates will not be permitted to grow / shave beard/moustache at later stages after enrolment. In any case, no candidate is permitted to sport beard without moustache irrespective of religion or faith.**
  - (e) Seven unattested copies of joint photographs (size 3"X2") along with parent/ legal guardian.
  - (f) Consent letter (attached) duly signed by your Parent/Guardian and attested by a Gazetted Officer, if you are under eighteen years of age.
  - (g) No Objection Certificate from your employer, if employed. (see NOTE-1 below).
  - (h) Bank Account details (as mentioned in Joining Instructions), PAN Card, Aadhar Card and Voter Card (if available).
  - (j) Light Bedding and personal clothing. Cash to meet your essential requirements (except boarding and lodging) for about 45 days.
  - (k) You must know the details of your permanent home address correctly. You are advised to bring the relevant details as follows:-

(i)	House Number/Name	(ii)	Locality /Street	(iii)	Town /Village
(iv)	Police Station & Beat Number	(v)	Post office & Tele Office	(vi)	District
(vii)	State	(viii)	PIN Code		
(ix)	Nearest Railway Station (where mail/Express trains halt & reservation facility is available)			(x)	Distance from home town to Nearest Railway Station

- (l) One self-addressed Envelope without postal stamp.
- (m) Candidates belonging to Delhi Area are to forward soft copy of the under mentioned documents to Email-ID of the respective ASC where he had appeared for Phase II examination. List of Email IDs of all ASCs is mentioned below.
  - (i) Applicants Photo (less than 20 kb in jpeg format)
  - (ii) Photo ID Proof i.e. PAN Card /Driving License /Election ID / Aadhaar Card (less than 200 kb in jpeg or PDF format)
  - (iii) Residential Address Proof i.e. Passport/Electricity Bill/Telephone Bill (Landline)/Ration Card/Bank Passbook/Utility Bill/Rent Agreement (less than 200 kb in jpeg or PDF format).
  - (iv) List of Email-ID of all ASCs:

ASC	Email-ID	ASC	Email-ID
1 ASC	co.1asc-hr@gov.in	8 ASC	co.8asc-tn@gov.in
2 ASC	co.2asc-de@gov.in	9 ASC	co.9asc-od@gov.in
3 ASC	co.3asc-up@gov.in	10 ASC	co.10asc-br@gov.in
4 ASC	co.4asc-wb@gov.in	11 ASC	co.11asc-as@gov.in
5 ASC	co.5asc-rj@gov.in	12 ASC	co.12asc-ap@gov.in
6 ASC	co.6asc-mh@gov.in	14 ASC	co.14asc-kr@gov.in
7 ASC	co.7asc-ka@gov.in	15 ASC	co.15asc-mp@gov.in

(n) Candidates are to bring filled "P5 Information Sheet" provided on website [www.airmenselection.cdac.in](http://www.airmenselection.cdac.in) under Tab "Candidate" → PSL/Enrolment List → under heading "Additional Information for candidates called for Enrolment". **All fields are required to be filled up mandatorily.** Candidates are to bring a printout of duly filled P5 Information Sheet at the time of enrolment. **Candidates are also required to e-mail the filled "P5 Information Sheet" to the Email-IDs of their respective ASCs as mentioned in Para 3(m)(iv) by 30 Jan 21 (R) 30 Jan 21.**

(o) Candidates are required to bring filled '**COVID-19 Undertaking**' available on website [www.airmenselection.cdac.in](http://www.airmenselection.cdac.in) under Tab "Candidate" → PSL/Enrolment List → under heading "Additional Information for candidates called for Enrolment".

(p) Candidates are to mandatorily bring their Medical Fitness Certificate (Green Card) issued during Initial/Appeal Medical Examination while reporting for enrolment.

(q) **In view of COVID-19 situation, there are no lodging facilities available near the enrolment venue. Candidates are advised not to come accompanied by their Parents/Guardians while reporting for enrolment at the location mentioned in their e-call letter.**

(r) **Candidates are advised to adhere to all precautions/preventions while reporting for enrolment / training i.e. wearing of masks, hand sanitizing, social distancing etc in view of COVID-19 Pandemic.**

(s) **Candidates are to strictly adhere to the guidelines/advisories issued by GoI in view of COVID-19 situation.**

(t) **Candidates with valid ID proof and relevant documents would only be permitted to enter the Airmen Selection Centre (ASC) / IAF training Institute while reporting for enrolment / training.**

4. A few details about your impending training are given below:-

(a) Duration of Joint Basic Phase Training (JBPT) is 24 weeks. After successful completion of JBPT you will be allotted with Trade within the Group based on your performance in JBPT, medical fitness for Trade and availability of vacancies. No request for change of Trade after allocation will be entertained.

(b) You will not be considered as a full-fledged Airman till you successfully complete the training and pass the requisite final test and are attested after passing out.

(c) Your services may be terminated any time during the training period in case your performance is found unsatisfactory in academics or physical fitness or discipline or you are declared medically unfit or found to have given false information during enrolment or training.

(d) The duration of the prescribed total training period shall be counted as the probation period.

(e) In case you are discharged during training, you will not be entitled for any benefits of an ex-serviceman. You will also not be given any assessment on your performance during training as the training has been terminated.

(f) During the period between enrolment and attestation, you will also be subject to Air Force Laws including AF Act, AF Rules, Regulations for AF and various local/general orders, as applicable.

(g) While undergoing training you may not be permitted to appear for higher education qualification as it leads to loss of training which could result in termination of training. However, you may be permitted to appear for NDA/CDS exam by taking leave maximum of 7 days provided you had applied for the same prior to joining Air Force.

(h) JBPT training is rigorous and you are advised to build up your physical endurance prior to arrival at the ASC/Training Institute.

**NOTE-1:** If you are **already employed with other Government Organisation** you have to bring No Objection Certificate from your employer. In case you are found fit and cleared for enrolment, you will be routed back for completing discharge formalities from your erstwhile employer within 10 days. You will be enrolled on a subsequent date provided the discharge certificate is produced by you within 10 days from the date of leaving the ASC. Failing to produce the discharge certificate within 10 days will lead to automatic cancellation of your candidature against your Roll Number.

**NOTE-2:** **Permanent Body Tattoos** are not permitted however, tattoos only on inner face of the fore-arms (inside of elbow to the wrist), Back (dorsal) part of the hand/reverse side of palm and Tribals with tattoos which are as per custom and traditions of their tribes only, are permitted. However, right to decide on acceptability /unacceptability of the individual rests with the Selection Centre.

**NOTE-3:** Candidates figuring in one or more PSLs published on the same date will be called for enrolment in only one Group/Trade as per the requirement of IAF. President CASB reserves the right to allocate any Group/Trade to a candidate appearing in more than one PSL published on same date. If a candidate absents or expresses unwillingness to join IAF in the Trade/Group in which he is called for enrolment, his candidature will get automatically cancelled for all existing PSLs.

**NOTE-4:** A help desk would be functional from **0800 hrs to 2000 hrs** at Central Airmen Selection Board, New Delhi on telephone no. **011-25694209 & 25696606** from **01 Feb 21** till completion of enrolment to address the queries of candidates called for enrolment for Intake 01/2021.

**NOTE-5:** Those candidates who would be enrolled at Airmen Selection Centre (ASC) will have to reach the designated training institutes under own arrangement as mentioned in their e-Call letters / Enrolment List directly from Airmen Selection Centre (ASC) within 03 days from the date of enrolment. Since the enrolment process may take one full day to complete, the candidates are advised to get their reservations done accordingly, though well in advance. Entitled Class Bus / Rail fare will be reimbursed at Training Institute on production of tickets from Airmen Selection Centre (ASC) to Training Institute.